

INCORPORATED VILLAGE OF OYSTER BAY COVE

BUILDING DEPARTMENT

INSTRUCTION FOR FILING GENERATORS

ALL GENERATORS ARE CONSIDERED ACCESSORY STRUCTURES AND MUST MEET SETBACKS AS DELINEATED IN LL# D-2015- CHAPTER 320 OF THE VILLAGE CODE.

1. Two (2) building permit application forms completely filled out with notarized Owner's signature.
2. Two (2) copies of a signed and notarized OBC Plumbing application accompanied by the Plumbers' Town of Oyster Bay license.
3. Two (2) copies of a recent property survey signed and sealed by a NYS licensed land surveyor clearly denoting setbacks for the proposed location of the generator.
4. For Propane (LPG) generators you must submit two (2) copies of an approved Nassau County Fire Marshal approved permit. See separate requirements for tank install.
5. For Natural Gas (NG) generators you must submit two (2) copies of a piping schematic/diagram from the plumber of record.
6. Submit (2) two copies of the generator's manufacturers specifications.
7. Complete Board of Assessor's Form and Short Environmental Form.
8. Insurance Certificates listing the following (see separate instruction sheet):
A) Worker's Compensation B) NYS Disability C) General Liability
 *** Certificate holder names on certificate to be written as :
 Incorporated Village of Oyster Bay Cove (and homeowner's name)
 C/O Building Inspector, 68 West Main Street, Oyster Bay, NY 11771
9. Application fee of \$150. Permit fee calculated by Building Inspector and payment required prior to the release of the Building Permit payable by cash or check made out to the Village of Oyster Bay Cove.

AFTER PERMIT IS ISSUED – OWNER IS RESPONSIBLE FOR THE FOLLOWING:

1. Scheduling for inspections (See OBC standard list) 922-1071 - M/W/F 10am-2pm
2. Electrical Inspection – See list of approved third party agencies as recognized by the Town of Oyster Bay.

IMPORTANT NOTES:

1. Generators should be installed on secure concrete slabs or manufacturer supplied pre-fab non-combustible pads.
2. Generators shall be installed as per manufacturer's specifications, UL listings, Fuel gas, NFPA and National Electrical Codes and all other applicable codes.
3. All gas installations require an excavation depth inspection, witness of magnetic tape and tracer wire installation prior to backfill inspection, pressure test and final inspection after all work is complete.

**OBTAINING A CERTIFICATE OF OCCUPANCY AND/OR CERTIFICATE OF COMPLETION IS THE HOMEOWNER'S RESPONSIBILITY.*