Incorporated Village of Oyster Bay Cove
68 West Main St – PO Box 66
Oyster Bay NY 11771
516-922-1016
Villageclerk@oysterbaycove.net

APPLICATION FOR LICENSE
FOR THE PURPOSE OF
MOVIE MAKING, TV FILMING, PHOTOGRAPHY,
COMMERCIALS
(Submit Application to Village Clerk at least ten (10) days prior to requested date. Village Clerk presents the Application to Board of Trustees for Approval)

1. Name of Organization:_____

2. Address:_____

   Telephone Number:_____

3. Contact/Representative:_____

   Cell Phone/Fax Number:_____

4. Description of Property or Part Thereof to be used : _____

   _____

5. Homeowner Name:

   Homeowner Address:

   Homeowner Contact information phone and email:

6. Date (s) & Time (s) of Use:_____
   1. At no time shall any filming or use of any equipment therefor be allowed between the hours of 10:00 pm and 8:00 am.
   2. At no time shall any filming or use of any equipment therefor be allowed on Sundays.

7. Nature of Use:_____

8. Number of People Using Property: ( )Cast, ( )Extras, ( )Crew, ( ) Others

   Amount and Type of Equipment: ( )Trucks, ( )Trailers, ( ) Lighting and Sound

Equipment –(together with the vehicle registrations and license plate numbers for all such vehicles)

9. Consent: Written consent must be obtained from the owners of all properties where all commercial filming activities are to take place. **This must be attached to the application.**

10. Traffic: There shall be no rerouting of traffic in connection with any filming activity except as specifically authorized and approved in advance by the Chief of Police.

11. Fire Hydrants: The filming activity shall be conducted so as not to interfere with access to fire stations and fire hydrants. Equipment, materials or obstructions shall not be placed within 50 feet of fire hydrants.

12. Insurance: Licensee is required to furnish, with the application herein, a certificate of insurance in form and amount acceptable to the Village evidencing Commercial General Liability insurance coverage including Contractual Liability extending to Indemnification, including the Inc. Village of Oyster Bay Cove, all elected and appointed officials, employees and volunteers are to be included as an additional insureds per CG2026 or equivalent additional insured form for a minimum of Ten Million Dollars ($10,000,000) per occurrence. The premium for such insurance shall be paid by the licensee.

13. Indemnity: Licensee agrees to indemnify The Incorporated Village of Oyster Bay Cove, its officers, agents and employees who shall be named insured and certificate holder on all such policies, thereby providing defense and indemnity from and against any and all claims, demands, causes of action, costs and liabilities and loss or damage resulting from any activity for which the permit was issued.

14. Maintenance: The applicant and/or permit holder shall deposit with the Village Clerk a cash bond or letter of credit, in an amount to be determined by the Village to guarantee the reconstruction or restoration of any public or private property damaged as a result of any activity undertaken pursuant to the permit. Licensee will maintain, repair and clean up the subject property during and following Licensee's use of the same and restore to original condition, to the satisfaction of the Village.

15. Laws: Licensee will be bound by the anti-discrimination laws and ordinances of the Incorporated Village of Oyster Bay Cove, the County of Nassau, and the State of New York, and all other municipal laws, ordinances, codes and regulations applicable to the subject matter herein.

16. Fees: The fees pertaining to the issuance of this license must accompany this application. Two Thousand Five Hundred Dollars ($2,500) per day that you are in the Village including Setup Removal and Filming. The fee shall be paid in cash or certified check prior to the issuance of the permit.
    In Addition: The applicant shall pay the actual costs for the use of any Village personnel, services or equipment in connection with the filming activity. The applicant shall, prior to the issuance of the permit, pay such costs on an estimated basis and shall also post security in an amount and form acceptable to the Village Clerk to ensure payment of any such costs that cannot be reliably estimated or exceed the original estimate. Police are often required to be

assigned to the film. This requires police overtime which will be charged as an additional expense on the project. Prior to approval of permit, Police Chief will meet with production to discuss the police that will be needed on the job.

17. Inherently Dangerous Activities: Are prohibited unless a safety plan has been prepared by appropriate professionals of the licensee, submitted to the Village, and approved by the Village. Inherently dangerous activities shall include:

    1. The handling, explosion or detonation of any explosive device, material or combustible material such as dynamite.
    2. The handling of any dangerous or poisonous animal, reptile or insect.
    3. The engaging in the pursuit of another or others using an automobile, motorcycle, aircraft, motorboat, or any other similar motor powered vehicle.
    4. The engaging in any activity, stunt or exhibition that a reasonable or prudent person would not engage in as constituting a danger too great to be risked by himself or others.

18. Building Permit: Should construction be performed by the licensee, the licensee will apply for building permit and submit all necessary plans and diagrams as required by the Village Building Inspector.

19. Suspension or Revocation of Permit:

    1. A commercial filming permit may be suspended or revoked by the Village for any of the following reasons:
        - Violation of any law, rule or regulation of the United States of America, the State of New York, the County of Nassau, the Incorporated Village of Oyster Bay Cove.
        - Violation of any condition of the permit.
        - Conduct that is detrimental to the health, safety or welfare of the residents of the Incorporated Village of Oyster Bay Cove or that is detrimental to Public or private property within the Incorporated Village of Oyster Bay Cove.
    2. A decision by the Village to suspend or revoke a permit shall be appealable by the permit holder to the Village Board of Trustees, whose decision thereon shall be final.
    3. Where a permit is suspended or revoked, the fees paid therefor shall be forfeited and shall not be refunded.
    4. Any revocation of a commercial filming permit shall bar the applicant and/or permit holder from applying for a new permit for the period of one (1) year from the date of revocation.

20. Pre/Post Filming Dates: As part of the fee to be paid by the licensee to the Village herein, one (1) preparation and wrap-up day is anticipated.

Fee: $_____For requested filming dates from _____thru_____

Licensee agrees to be bound by the terms and conditions of this License.

_____

Signature – Location Manager

Approved:

_____

Village Clerk